



# GREEN BUSINESS RECOGNITION AWARD

*Johnson County, KS*

## APPLICATION

### GREEN BUSINESS RECOGNITION

The Johnson County Solid Waste Management Committee is recognizing businesses that are leading the way to reduce waste and conserve resources. Green business practices save your business money and are valued by your customers and employees. Businesses with innovative recycling programs, green purchasing policies, waste reduction measures and employee education programs are encouraged to apply for the Green Business Recognition Award.

### 2010 AWARDS

Applications are due by January 30, 2010. The Solid Waste Management Committee will score the applications based on overall program effectiveness and the use of innovative approaches and activities. The awards will be announced by Earth Day, April 22, 2010.

### ELIGIBILITY

Any Johnson County business may apply. Applicants must be in compliance with all applicable environmental regulations. Applicants must meet the minimum criteria on the checklist, submit a one page written summary describing waste reduction efforts and provide actual waste and recycling metrics.

### RECIPIENT BENEFITS

The winners will receive the following:

- A framed certificate presented by the Johnson County Solid Waste Management Committee.
- A window decal that displays your environmental achievements to the public.
- Recognition on the county's Environmental website.
- Local media attention including an announcement in our Eco-Newsletter.
- Permission to use our "Green Business Award" logo on your website and on promotional documents.

Submit your completed application and direct any questions regarding the program to the following:

**Johnson County Environmental Department**  
**11811 S. Sunset Dr. Ste. 2700**  
**Olathe, KS 66061**  
**Phone: 913-715-6900**  
**Fax: 913-715-6970**

**JoCoRecycles.org**





**GREEN  
BUSINESS  
RECOGNITION  
AWARD**

*Johnson County, KS*

# APPLICATION

**Please complete this form and submit a one page written summary describing your waste reduction efforts. Include supporting documentation of your waste and recycling metrics. Submit the complete application to the Johnson County Environmental Department by January 30, 2010 to be eligible for the 2010 award cycle.**

**Name of Business:** \_\_\_\_\_

**Business Contact:** \_\_\_\_\_

**Contact Phone #:** \_\_\_\_\_ **Contact Email Address:** \_\_\_\_\_

**Business Street Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_

**In the following section, please check each box where you have met the listed actions. In the space provided, briefly describe your business's approach to accomplishing these actions.**

**Green Level** - To earn recognition, you must track your company's solid waste and recycling metrics, you must currently be undertaking all mandatory activities (shown in bold) and have met a minimum of 10 actions overall.

**Gold Level** - To earn recognition, you must track your company's solid waste and recycling metrics, you must currently be undertaking all mandatory activities (shown in bold) and have met a minimum of 20 actions overall.

**Emerald Level** - To earn recognition, you must track your company's solid waste and recycling metrics, you must currently be undertaking all mandatory activities (shown in bold) and have met a minimum of 30 actions overall.

Progress and Tracking

**Track solid waste and recycling metrics\* (attach supporting documentation to this application).**

Strive for continuous improvement to reducing waste in your business.

\* Johnson County Environmental Department staff is available to assist you in establishing a tracking system. Please contact for assistance: 913-715-6900

Recycling	
<input type="checkbox"/> <b>Recycle paper, cardboard, and aluminum and plastic beverage containers (mandatory).</b>	<input type="checkbox"/> Recycle used cooking oil ( <i>if applicable</i> ).
<input type="checkbox"/> Recycle glass beverage containers.	<input type="checkbox"/> Compost food waste.
<input type="checkbox"/> Recycle boxes, packing material, pallets, and pallet wrap.	<input type="checkbox"/> Recycle light bulbs, rechargeable batteries, electronics, or hazardous materials/waste.
<input type="checkbox"/> Recycle toner and inkjet cartridges.	<input type="checkbox"/> Donate, rather than trash, used furniture, equipment, computers, etc.
Waste Prevention	
<input type="checkbox"/> <b>Reduce copying: use electronic distribution to avoid unnecessary document printing, and set copier and printer defaults to double-sided (mandatory).</b>	<input type="checkbox"/> Offer reusable shopping bags to your customers and/or discounts for those who use them ( <i>if applicable</i> ).
<input type="checkbox"/> Reuse paper that is still good on one side for scratch paper.	<input type="checkbox"/> Reuse packaging and shipping materials.
<input type="checkbox"/> Use durable, reusable products rather than disposable (dishes, towels, boxes, bags, containers, tableware, cups, mugs, etc.).	<input type="checkbox"/> Work with vendors to minimize product packaging and on take-back options at end of use.
<input type="checkbox"/> Minimize disposable bottled water purchases by providing durable cups and a central water dispenser or water filtration system.	<input type="checkbox"/> Manage yard waste on-site by leaving grass clippings with a mulching mower and/or composting.

Purchasing	
<input type="checkbox"/> <b>Buy office paper with 30 to 100% recycled content (mandatory).</b>	<input type="checkbox"/> Use recycled content paper towels, reusable towels, or hand dryers.
<input type="checkbox"/> Purchase recycled/re-manufactured toner cartridges.	<input type="checkbox"/> Request a description of the green business practices of vendors in Proposal Requests.
<input type="checkbox"/> Purchase and use environmentally friendly products for janitorial, pest control, and/or facility maintenance.	<input type="checkbox"/> Purchase post consumer, recycled content materials and products.
<input type="checkbox"/> Purchase biodegradable or compostable “to go” food containers ( <i>if applicable</i> ).	<input type="checkbox"/> Purchase used or recycled content furniture, equipment, or supplies.
Outreach and Education	
<input type="checkbox"/> <b>Regularly communicate with staff about the company’s waste reduction, reuse and recycling programs (mandatory).</b>	<input type="checkbox"/> Adopt waste reduction goals into your business statement.
<input type="checkbox"/> Start a green team to involve employees in developing green business practices.	<input type="checkbox"/> Include training about your green business practices in new employee training guides.
Bonus: Additional Sustainability Efforts	
<input type="checkbox"/> Replace incandescent light bulbs with energy efficient compact fluorescent bulbs or LED lights.	<input type="checkbox"/> Install a programmable thermostat.
<input type="checkbox"/> Use Energy Star approved equipment and choose the maximum energy saving settings.	<input type="checkbox"/> Update your fleet to hybrids, alternative fuel or vehicles with higher efficiency.
<input type="checkbox"/> Turn off equipment and lights when not in use especially on nights and weekends.	<input type="checkbox"/> Check your HVAC system: seal any duct leaks, remove obstructions from intakes and regularly replace filters.
<input type="checkbox"/> Other (describe):	